



Asset Finance Limited

MGF Asset Finance Limited Privacy Notice

Who we are

MGF Asset Finance Limited are Commercial Finance Brokers based in Yarm.

Registered address:

10 Kingsdale Close

Yarm

TS15 9UQ

FRN.717280

What data do we collect?

Our Company collects the following data:

- Personal identification information (Name, email address, phone number, etc.)
- Accounts and any other relevant trading information on the client when proposing a deal to a panel of lenders.

How do we collect your data?

You directly provide Our Company with most of the data we collect. We collect data and process data when you:

- Register online or other communication methods for our services.
- Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.
- Provide relevant information face to face.

Our Company may also receive your data indirectly from the following sources:

- Creditsafe UK
- Any other sources via a direct instruction from the client.

How will we use your data?

Our Company collects your data so that we can:

- Process your application and manage your request.
- Email you with special offers on other products and services we think you might like.
- Manage / propose and send future applications at the clients request

Data Type	Data use
Accounting Information and any other relevant information to facilitate a proposal to a finance company.	To send to a panel of lenders relevant information that enables a decision and offer to be made.

If you agree, Our Company will share your data with our partner companies so that they may offer you their products and services.

- None

When Our Company processes your data, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

How do we store your data?

Our Company securely stores your data at MGF Asset Finance Limited 10 Kingsdale Close, Yarm TS15 9UQ.

Data Location	Security
Desk top computer	Password protected and full Kasperskey internet security protection on a yearly subscription.
Hard files in filing cabinet	Lock and key in specified office

Our Company will keep your relevant information obtained with your consent to supply to a panel of lenders to make a credit decision. Once agreed and if the deal goes ahead we will keep data for the period of time that specific agreement is running – once finished the information will be deleted. Once this time period has expired, we will delete your data by deleting all files on our computer and shredding any hard copy documents.

Data Type	Duration	Data Deletion Method
Accounts and relevant information provided for proposal purposes.	Length of finance contract document entered into – generally maximum period is five years but on specific occasions up to seven years.	Delete all relevant files and shred all hard copy documents.

Marketing

Our Company would like to send you information about products and services of ours that we think you might like, as well as those of our partner companies.

If you have agreed to receive marketing, you may always opt out at a later date.

You have the right at any time to stop Our Company from contacting you for marketing purposes or giving your data to other members of the Our Company Group.

What are your data protection rights?

Our Company would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request Our Company for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that Our Company correct any information you believe is inaccurate. You also have the right to request Our Company to complete the information you believe is incomplete.

The right to erasure – You have the right to request that Our Company erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Our Company restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to Our Company's processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that Our Company transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email:

Email or call us at: mark@mgfassetfinance.co.uk or telephone 01642 791988

Or write to us: MGF Asset Finance Limited 10 Kingsdale Close, Yarm TS15 9UQ

Privacy policies of other websites

MGF Asset Finance Limited's website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Our Company keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on [date].

How to contact us

If you have any questions about Our Company's privacy policy, the data we hold on you, or you would like to exercise one of your data protections rights, please do not hesitate to contact us.

Email us at: mark@mgfassetfinance.co.uk

Call us: 01642 791988 – Mobile 07949 886532

Or write to us at: 10 Kingsdale Close, Yarm TS15 9UQ

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Our Company has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office as below.

Customer Contact

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

SK9 5AF

Tel: 0303 123 1113 (Helpline)